



**A Deed Restricted Community
Fawn Lake Homeowners
Association, Inc.**

C/O Greenacre Properties, Inc. (GPI)
4131 Gunn Highway
Tampa, FL 33618
Phone: 813-936-4114
Kristy Porter– Property Manager
Kporter@greenacre.com
*A Non-Profit Corporation
For The Homeowners Of The
Fawn Lake Housing Community
Located In Citrus Park, Florida*

2020 BOARD OF DIRECTORS

❖
PRESIDENT

Jesse Leonor

VICE PRESIDENT

Ana Maria Cruz

TREASURER

Mindy Arroyo

SECRETARY

Douglas Tam

DIRECTOR AT LARGE

Vacant

COMMITTEE CHAIRPERSONS

❖
Architectural

Jose Arroyo

Neighborhood Watch

Jose Arroyo

Nominating

TBD

Directors' Email

boardofdirectors@fawnlakehoa.org

**BOARD OF DIRECTOR'S MONTHLY
MEETING AGENDA**

DATE: August 27, 2020
TIME: 7:00 PM EST
LOCATION: Virtual Meeting

1. **Call to order:** 7:00 PM EST
2. **Roll Call:** Officers
3. **Approval of Meeting Minutes:**
 - A. July 23, 2020 Board of Director's Meeting
4. **Unfinished Business**
 - A. Community Pool Renovations
Unable to start until Jan 2021
 - B. Pool Area Access Control-FOB Distribution
On hold until pool reopens after repairs are done
 - C. Pool Area Access-Draft Policy & Letter to Homeowners
Draft prepared by GPI—rest will be on hold until pool has been repaired
 - D. 13419 Staghorn Road- Dead Tree on Conservation
Tree fell on property on 4/19/20; Homeowner still has not provided surveys & photos
 - E. 13727 Antler Point- Appeal for \$100.00 ARC Application
Homeowner still has not provided final military orders
 - F. Community Newsletter
Waiting for article submissions; tentative issuance date-early/mid-September
 - G. Replacement Front Entry Sign/Circles for Front Columns
Received quote from Allied Signage- \$9,398.44
 - H. Community Pool Re-openings
Pool leaks completed; what are next steps to safely re-open?
5. **New Business**
 - A. Change in Property Manager
Transition to Kyra Penny; vendors been notified? Other transition logistics?
 - B. Revised Collection Policy
Sent to attorney for review; feedback/suggested changes?
 - C. Proposed Revision to Architectural Guidelines
To be approved @ Sept meeting; draft copy posted; notice to be sent by GPI
 - D. Renewal of Insurance Coverage
Effective 9/10/20; invoice processed for payment
 - E. Annual Membership Meeting - November
Meeting @ library? If yes, need to make reservation
6. **Ongoing Business**
 - A. Community Maintenance
Report/Discuss any community maintenance issues
 - B. Lawn of the Month
Any submission?
7. **Reports:** Limited to (4) four minutes each.
 - A. Treasurer – Mindy Arroyo
 - B. Architectural Committee – Jose Arroyo
 - C. Neighborhood Watch Committee – Jose Arroyo
 - D. Property Manager – Kristy Porter
8. **General Discussion:** Open floor limited to 3 minutes per speaker
9. **Next Meeting:** Thursday, 9/24/20 – 7 PM EST-Publix Shoppes @Citrus Park or Virtual

10. Adjournment