



**A Deed Restricted Community
Fawn Lake Homeowners
Association, Inc.**

C/O Greenacre Properties, Inc. (GPI)
4131 Gunn Highway
Tampa, FL 33618
Phone: 813-936-4125
Kyra Penny— Property Manager
Kpenny@greenacre.com
*A Non-Profit Corporation
For The Homeowners Of The
Fawn Lake Housing Community
Located In Citrus Park, Florida*

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2020 BOARD OF DIRECTORS

❖
PRESIDENT

Jesse Leonor

VICE PRESIDENT

Ana Maria Cruz

TREASURER

Mindy Arroyo

SECRETARY

Douglas Tam

DIRECTOR AT LARGE

Vacant

COMMITTEE CHAIRPERSONS

❖
Architectural

Jose Arroyo

Neighborhood Watch

Jose Arroyo

Nominating

TBD

Directors' Email

boardofdirectors@fawnlakehoa.org

**BOARD OF DIRECTOR'S MONTHLY
MEETING AGENDA**

DATE: October 22, 2020
TIME: 7:00 PM EST
LOCATION: Virtual Meeting

1. **Call to order:** 7:00 PM EST
2. **Roll Call:** Officers
3. **Approval of Meeting Minutes:**
 - A. September 29, 2020 Board of Director's Meeting
4. **Unfinished Business**
 - A. **Community Pool Re-opening Status**
Obtained advice of legal counsel and insurance provider, the pool will remain close until the emergency status has been lifted.
 - B. **Community Pool Renovations**
Scheduled to begin 1/15/21; still need to select tiles, pavers & pool finish color
 - C. **Pool Area Access Control-FOB Distribution**
On hold until pool reopens
 - D. **Pool Area Access-Draft Policy & Letter to Homeowners**
Draft prepared by GPI—rest will be on hold until pool reopens
 - E. **Annual Membership Meeting – November 7th- 11 AM @ Pool**
Review Meeting Logistics
5. **New Business**
 - A. **Community Garage Sale Banners**
Ratified approval from Allied Signage for 2 banners totaling \$321.33
 - B. **Temporary Fix of 4 Benches**
Ratified approval from Mueller Home Repair LLC totaling \$200.00
 - C. **Revised Architectural Guidelines**
Draft copy & summary of changes posted on both sites; adequate notifications
 - D. **2021 Budget Review**
Draft copy posted on both sites; review budget assumptions; approval of budget & confirm mailing logistics
6. **Ongoing Business**
 - A. **Community Maintenance**
Report/Discuss any community maintenance issues
 - B. **Lawn of the Month**
Any submission?
7. **Reports:** Limited to (4) four minutes each.
 - A. Treasurer – Mindy Arroyo
 - B. Architectural Committee – Jose Arroyo
 - C. Neighborhood Watch Committee – Jose Arroyo
 - D. Property Manager – Kyra Penny
8. **General Discussion:** Open floor limited to 3 minutes per speaker
9. **Next Meeting:** Thursday, 11/19/20 – 7 PM EST-Publix Shoppes
@Citrus Park or Virtual
10. **Adjournment**