



**A Deed Restricted Community  
Fawn Lake Homeowners  
Association, Inc.**

C/O Greenacre Properties, Inc. (GPI)  
4131 Gunn Highway  
Tampa, FL 33618  
Phone: 813-936-4125  
Kyra Penny— Property Manager  
Kpenny@greenacre.com  
*A Non-Profit Corporation  
Fawn Lake Housing Community  
Located In Citrus Park, Florida*

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**2021 BOARD OF DIRECTORS**

❖  
**PRESIDENT**

Jesse Leonor

**VICE PRESIDENT**

Ana Maria Cruz

**TREASURER**

Mindy Arroyo

**SECRETARY**

Douglas Tam

**DIRECTOR AT LARGE**

Keith Kessler

**COMMITTEE CHAIRPERSONS**

❖  
**Architectural**

Jose Arroyo

**Neighborhood Watch**

Jose Arroyo

**Nominating**

TBD

Directors' Email

[boardofdirectors@fawnlakehoa.org](mailto:boardofdirectors@fawnlakehoa.org)

**BOARD OF DIRECTOR'S MONTHLY  
MEETING AGENDA**

**DATE:** March 25, 2021  
**TIME:** 7:00 PM EST  
**LOCATION:** Virtual Meeting

1. **Call to order:** 7:00 PM EST
2. **Roll Call:** Officers
3. **Approval of Meeting Minutes:**
  - A. February 25, 2021 Board of Director's Meeting
4. **Unfinished Business**
  - A. **Community Pool Renovations**  
*Started 3/1/21; expect to be completed mid to late April*
  - B. **Community Pool Re-opening Status**  
*Will determine exact open date once pool renovation is complete; newsletter direct residents to website for latest details*
  - C. **Pool Area Access Control-FOB Distribution**  
*On hold until pool reopens*
  - D. **Pool Area Access-Draft Policy & Letter to Homeowners**  
*Draft prepared by GPI—rest will be on hold until pool reopens*
5. **New Business**
  - A. **13714 Staghorn Drive - Record Requested 3/1**  
*Matter sent to HOA attorney to address; records provided; ratified board decision*
  - B. **13401 White Elk Loop – Appealing Fees of \$481.90**  
*Fees re: various violations from 2017 to 2020*
  - C. **13525 White Elk Loop – Appealing Fees of \$181.85**  
*NSF fees; violations from 2018 & 2019*
  - D. **8512 Fawn Creek– Appealing Fees of \$225.43**  
*Fees re: violation for dirty driveway from August 2015; interest/late charge for annual assessment*
  - E. **Bahia Sod Installation for front entrance**  
*Discuss quote for 2250 feet of Bahia sod for \$1,462.00 from Landscaping Done Your Way*
6. **Ongoing Business**
  - A. **Community Maintenance**  
*Report/Discuss any community maintenance issues (1) 3 palms closer to pool deck should be removed to prevent root damage; (2) repair for storage shelves @ pool closet delayed;*
  - B. **Lawn of the Month**  
*Any submission?*
7. **Reports:** Limited to (4) four minutes each.
  - A. Treasurer – Mindy Arroyo
  - B. Architectural Committee – Jose Arroyo
  - C. Neighborhood Watch Committee – Jose Arroyo
  - D. Property Manager – Kyra Penny
8. **General Discussion:** Open floor limited to 3 minutes per speaker
9. **Next Meeting:** Thursday, 4/22/21 – 7 PM – Virtual or Location TBD
10. **Adjournment**