



**A Deed Restricted Community
Fawn Lake Homeowners
Association, Inc.**

C/O Greenacre Properties, Inc. (GPI)
4131 Gunn Highway
Tampa, FL 33618
Phone: 813-936-4125
Kyra Penny— Property Manager
Kpenny@greenacre.com
*A Non-Profit Corporation
Fawn Lake Housing Community
Located In Citrus Park, Florida*

• • •

2021 BOARD OF DIRECTORS

❖
PRESIDENT

Jesse Leonor

VICE PRESIDENT

Ana Maria Cruz

TREASURER

Mindy Arroyo

SECRETARY

Douglas Tam

DIRECTOR AT LARGE

Keith Kessler

COMMITTEE CHAIRPERSONS

❖
Architectural

Jose Arroyo

Neighborhood Watch

Jose Arroyo

Nominating

TBD

Directors' Email

boardofdirectors@fawnlakehoa.org

**BOARD OF DIRECTOR'S MONTHLY
MEETING AGENDA**

DATE: June 22, 2021
TIME: 7:00 PM EST
LOCATION: Virtual Meeting

1. **Call to order:** 7:00 PM EST
2. **Roll Call:** Officers
3. **Approval of Meeting Minutes:**
 - A. May 27, 2021 Board of Director's Meeting
4. **Unfinished Business**
 - A. **Community Pool Re-opening Status**
Signs installed, permit posted and pool re-opened 6/19/21; website updated
 - B. **Pool Area Access Control-FOB Distribution**
Pool is now open – what are next steps for FOB distribution?
 - C. **Pool Area Access-Draft Policy & Letter to Homeowners**
Draft prepared by GPI—what are next steps?
 - D. **Community Garage Sale – Saturday, June 26th**
Yard sale banners posted at entrance of subdivision
5. **New Business**
 - A. **Pressure Washing – Fences, Building Exterior, Awning**
Ratified decision to proceed- K&J Pressure Cleaning - \$1,050.00
 - B. **Deep Cleaning of Pool Bathrooms & Pool Chairs**
Ratified decision to proceed- Today's Janitorial Services - \$252.00
 - C. **2 Pool Signs – Enter the Pool at Your Own Risk**
Ratified decision to proceed –Fastsigns of Carrollwood - \$50.00
 - D. **Replacement of Camera#3 @ Pool**
Ratified decision to proceed- Smart Solutions & Security Systems - \$380.91
 - E. **Replacement of Vapor Tight Light Fixture & 2 photocells @ pool awning**
Ratified decision to proceed – Erwin Electric, Inc. - \$395.00
 - F. **Replacement of 4 LED Wall Packs @ Pool Cabana Building**
Ratified decision to proceed – Erwin Electric, Inc. - \$1,091.00
 - G. **13509 Staghorn Road - Appealing Fees of \$50.00**
Fee re: 9/19 violation for discolored driveway & 8/20 violation for discolored house – fascia & trim
 - H. **Upcoming Community Newsletter – July or August**
Submission deadline and tentative issuance date
6. **Ongoing Business**
 - A. **Community Maintenance**
Report/Discuss any community maintenance issues (1) doggie station purchased for Staghorn - to be installed; (2) tree trimming quote in progress
 - B. **Lawn of the Month**
Any submission?
7. **Reports:** Limited to (4) four minutes each.
 - A. Treasurer – Mindy Arroyo
 - B. Architectural Committee – Jose Arroyo
 - C. Neighborhood Watch Committee – Jose Arroyo
 - D. Property Manager – Kyra Penny
8. **General Discussion:** Open floor limited to 3 minutes per speaker
9. **Next Meeting:** Thursday, 7/22/21 – 7 PM – Virtual
10. **Adjournment**