



**A Deed Restricted Community
Fawn Lake Homeowners
Association, Inc.**

C/O Greenacre Properties, Inc. (GPI)
4131 Gunn Highway
Tampa, FL 33618
Phone: 813-936-4125
Kyra Penny— Property Manager
Kpenny@greenacre.com
*A Non-Profit Corporation
Fawn Lake Housing Community
Located In Citrus Park, Florida*

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2021 BOARD OF DIRECTORS

❖
PRESIDENT

Jesse Leonor

VICE PRESIDENT

Ana Maria Cruz

TREASURER

Mindy Arroyo

SECRETARY

Douglas Tam

DIRECTOR AT LARGE

Keith Kessler

COMMITTEE CHAIRPERSONS

❖
Architectural

Jose Arroyo

Neighborhood Watch

Jose Arroyo

Nominating

TBD

Directors' Email

boardofdirectors@fawnlakehoa.org

**BOARD OF DIRECTOR'S MONTHLY
MEETING AGENDA**

DATE: August 26, 2021
TIME: 7:00 PM EST
LOCATION: Virtual Meeting

1. **Call to order:** 7:00 PM EST
2. **Roll Call:** Officers
3. **Approval of Meeting Minutes:**
 - A. July 22, 2021 Board of Director's Meeting
4. **Unfinished Business**
 - A. **Pool Area Access Control-FOB Distribution**
FOB distribution logistics still not solidify; investigate into the programming FOB's
 - B. **Pool Area Access-Draft Policy & Letter to Homeowners**
Draft prepared by prior PM; drafts resent for board review
 - C. **Upcoming Community Newsletter**
Waiting for article submissions; tentative issuance date-mid-September
5. **New Business**
 - A. **Installation of 2 New Hand Dryers in the Pool Bathrooms**
Discuss and approve a quote from Erwin Electric, Inc. \$1,311.80
 - B. **2021 Engagement Letter CPA Firm**
Discuss and approve Arrington & Mapili for tax return & financial compilation- \$900.00
 - C. **Replacement Front Entry Sign/Circles for Front Columns**
Received updated quote from Allied Signage- \$15,165.03
 - D. **Annual Membership Meeting - November**
Meeting @ library or at pool parking lot?
6. **Ongoing Business**
 - A. **Community Maintenance**
Report/Discuss any community maintenance issues (1) tree trimming quotes in progress; (2) Sod next to front pond-any update? (3) new buoy & sign for pool-to be installed; (4) Playground playset canopy damaged; (5) Playground playset needs to be repainted; (6) No Parking Sign @ Playground needs to be replaced;
 - B. **Lawn of the Month**
Any submission?
7. **Reports:** Limited to (4) four minutes each.
 - A. Treasurer – Mindy Arroyo
 - B. Architectural Committee – Jose Arroyo
 - C. Neighborhood Watch Committee – Jose Arroyo
 - D. Property Manager – Kyra Penny
8. **General Discussion:** Open floor limited to 3 minutes per speaker
9. **Next Meeting:** Thursday, 9/23/21 – 7 PM – Virtual
10. **Adjournment**