



**A Deed Restricted Community
Fawn Lake Homeowners
Association, Inc.**

C/O Greenacre Properties, Inc. (GPI)
4131 Gunn Highway
Tampa, FL 33618
Phone: 813--936-4139
Cindy Riner – Property Manager
Criner@greenacre.com
*A Non-Profit Corporation
Fawn Lake Housing Community
Located In Citrus Park, Florida*

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2021 BOARD OF DIRECTORS

❖
PRESIDENT

Jesse Leonor

VICE PRESIDENT

Ana Maria Cruz

TREASURER

Mindy Arroyo

SECRETARY

Douglas Tam

DIRECTOR AT LARGE

Keith Kessler

COMMITTEE CHAIRPERSONS

❖
Architectural

Jose Arroyo

Neighborhood Watch

Jose Arroyo

Nominating

TBD

Directors' Email

boardofdirectors@fawnlakehoa.org

**BOARD OF DIRECTOR'S MONTHLY
MEETING AGENDA**

DATE: September 30, 2021
TIME: 7:00 PM EST
LOCATION: Virtual Meeting

1. **Call to order:** 7:00 PM EST
2. **Roll Call:** Officers
3. **Approval of Meeting Minutes:**
 - A. August 26, 2021 Board of Director's Meeting
4. **Unfinished Business**
 - A. **Pool Area Access Control-FOB Distribution**
FOB distribution logistics still not solidify; investigate into the programming FOB's
 - B. **Pool Area Access-Draft Policy & Letter to Homeowners**
Draft prepared by prior PM; drafts resent for board review
 - C. **Upcoming Community Newsletter**
Waiting for article submissions; tentative issuance – October or later
5. **New Business**
 - A. **New Property Manager – Cindy Riner**
Welcome Cindy Riner. Have vendors been notified? Other transition logistics?
 - B. **Replacement Front Entry Sign/Circles for Front Columns**
3 updated quotes obtained from Allied Signage- (1) Illuminated \$23,089.09; (2) Illuminated-no logos for columns \$21,530.34 and (3) Non-illuminated & no logos for columns \$13,606.28
 - C. **Pressure Wash and Stain/Seal Wood Playset & Replace Tarp**
Discuss and approve quote from Mueller Home Repair LLC of \$875.00
 - D. **2022 Budget Meeting – October 28th**
Draft budget received; notice should be mailed to residents by mid-October
 - E. **Annual Membership Meeting – Nov 6th or Nov 13th**
Community Pool Parking Lot; 2 mailings to occur in October
6. **Ongoing Business**
 - A. **Community Maintenance**
Report/Discuss any community maintenance issues (1) tree trimming quotes in progress; (2) Sod next to front pond-any update? (3) new buoy & sign for pool-to be installed; (4) reader board at pool needs to be replaced
 - B. **Lawn of the Month**
Any submission?
7. **Reports:** Limited to (4) four minutes each.
 - A. Treasurer – Mindy Arroyo
 - B. Architectural Committee – Jose Arroyo
 - C. Neighborhood Watch Committee – Jose Arroyo
 - D. Property Manager – Kyra Penny
8. **General Discussion:** Open floor limited to 3 minutes per speaker
9. **Next Meeting:** Thursday, 10/28/21 – 7 PM – Virtual
10. **Adjournment**