



**A Deed Restricted Community  
Fawn Lake Homeowners  
Association, Inc.**

C/O Greenacre Properties, Inc. (GPI)  
4131 Gunn Highway  
Tampa, FL 33618  
Phone: 813--936-4139  
Cindy Riner – Property Manager  
Criner@greenacre.com  
*A Non-Profit Corporation  
Fawn Lake Housing Community  
Located In Citrus Park, Florida*

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**2021 BOARD OF DIRECTORS**

❖  
**PRESIDENT**  
Jesse Leonor

**VICE PRESIDENT**  
Ana Maria Cruz

**TREASURER**  
Mindy Arroyo

**SECRETARY**  
Douglas Tam

**DIRECTOR AT LARGE**  
Keith Kessler

**COMMITTEE CHAIRPERSONS**

❖  
**Architectural**  
Jose Arroyo

**Neighborhood Watch**  
Jose Arroyo

**Nominating**  
TBD

Directors' Email

[boardofdirectors@fawnlakehoa.org](mailto:boardofdirectors@fawnlakehoa.org)

**BOARD OF DIRECTOR'S MONTHLY  
MEETING AGENDA**

**DATE:** October 28, 2021  
**TIME:** 7:00 PM EST  
**LOCATION:** Virtual Meeting

1. **Call to order:** 7:00 PM EST

2. **Roll Call:** Officers

3. **Approval of Meeting Minutes:**

A. September 30, 2021 Board of Director's Meeting

4. **Unfinished Business**

A. Pool Area Access Control-FOB Distribution

*FOB distribution logistics still not solidify; investigate into the programming FOB's*

B. Pool Area Access-Draft Policy & Letter to Homeowners

*Draft prepared by prior PM; drafts resent for board review*

C. Upcoming Community Newsletter

*Waiting for article submissions; tentative issuance – November or December*

D. Replacement Front Entry Sign/Circles for Front Columns

*3 updated quotes obtained in Sept from Allied Signage- (1) Illuminated \$23,089.09; (2)*

*Illuminated-no logos for columns \$21,530.34 and (3) Non-illuminated & no logos for*

*columns \$13,606.28; still awaiting updated quotes with illuminated front columns*

E. Annual Membership Meeting – Nov 6<sup>th</sup>- 11 AM @ Pool

*Review Meeting Logistics*

5. **New Business**

A. 2022 Budget Review

*Draft budget re Draft copy posted on both sites; review budget assumptions; approval of budget & confirm mailing logistics*

B. 8613 Fawn Creek Drive – Brown Gutters – Exception Requested

*No ARC application submitted; installation occurred April 2020; homeowners requesting exception claiming inaccurate verbal info from prior GPI PM along with different rule in April 2020*

C. Tree Trimming/Push Back of Shrubs

*2 quotes received – Arbor Bay for \$19,760.00 & Arborist Aboard for \$22,500.00*

6. **Ongoing Business**

A. Community Maintenance

*Report/Discuss any community maintenance issues (1) Sod next to front pond-any update? (2) Reader board at pool needs to be replaced*

B. Lawn of the Month

*Any submission?*

7. **Reports:** Limited to (4) four minutes each.

A. Treasurer – Mindy Arroyo

B. Architectural Committee – Jose Arroyo

C. Neighborhood Watch Committee – Jose Arroyo

D. Property Manager – Janet MacNealy

8. **General Discussion:** Open floor limited to 3 minutes per speaker

9. **Next Meeting:** Thursday, 11/18/21 – 7 PM – Virtual or In Person

10. **Adjournment**