



**A Deed Restricted Community
Fawn Lake Homeowners
Association, Inc.**

C/O Greenacre Properties, Inc. (GPI)
4131 Gunn Highway
Tampa, FL 33618
Phone: 813--936-4139
Cindy Riner – Property Manager
Criner@greenacre.com
A Non-Profit Corporation
Fawn Lake Housing Community
Located In Citrus Park, Florida
• • •

2022 BOARD OF DIRECTORS

❖
PRESIDENT
Jesse Leonor

VICE PRESIDENT
Ana Maria Cruz

TREASURER
Mindy Arroyo

SECRETARY
Douglas Tam

DIRECTOR AT LARGE
Keith Kessler

COMMITTEE CHAIRPERSONS
❖
Architectural
Jose Arroyo

Nominating
TBD

Directors' Email
boardofdirectors@fawnlakehoa.org

**BOARD OF DIRECTOR'S MONTHLY
MEETING AGENDA**

DATE: November 23, 2021
TIME: 7:00 PM EST
LOCATION: Virtual Meeting

1. **Call to order:** 7:00 PM EST
2. **Roll Call:** Officers
3. **Approval of Meeting Minutes:**
 - A. October 28, 2021 Board of Director's Meeting
4. **Unfinished Business**
 - A. **Pool Area Access Control-FOB Distribution**
FOB distribution logistics are still on hold; investigate into the programming FOB's
 - B. **Pool Area Access-Draft Policy & Letter to Homeowners**
Draft prepared by prior PM; drafts resent for board review
 - C. **Upcoming Community Newsletter**
Waiting for article submissions; tentative issuance – November or December
 - D. **Replacement Front Entry Sign/Circles for Front Columns**
3 updated quotes obtained in Sept from Allied Signage- (1) Illuminated \$23,089.09; (2) Illuminated-no logos for columns \$21,530.34 and (3) Non-illuminated & no logos for columns \$13,606.28; \$750 per illuminated column logo
 - E. **Tree Trimming/Push Back of Shrubs**
2 quotes received – Arbor Bay for \$19,760.00 & Arborist Aboard for \$22,500.00- on hold for the 3rd quote
5. **New Business**
 - A. **Board Candidate Concern - Letter to GPI on 11/2/21**
Ratify decision to turn matter over the HOA general counsel on 11/3/21
 - B. **Holiday Decorations- Sunday, Nov 28th or Saturday, Dec 4th**
Funding & volunteers
 - C. **Poinsettias for Front Columns**
Ratify decision to approve the installation of 16 Poinsettias from Landscape Done Your Way for \$100.00
 - D. **Pressure Washed Side Walks & Sewer Caps**
Discuss & approve bid from K&J Pressure Cleaning LLC for \$1,778.35
 - E. **Installation of metal backing for message board @ pool**
Discuss & approve bid from Mueller Home Repair LLC for \$200.00
 - F. **Replacement of 4 Grab Bars in the pool restrooms**
Discuss & approve bid from Mueller Home Repair LLC for \$350.00
6. **Ongoing Business**
 - A. **Community Maintenance**
Report/Discuss any community maintenance issues
 - B. **Lawn of the Month**
Deferment during winter months
7. **Reports:** Limited to (4) four minutes each.
 - A. Treasurer – Mindy Arroyo
 - B. Architectural Committee – Jose Arroyo
 - C. Property Manager – Cindy Riner
8. **General Discussion:** Open floor limited to 3 minutes per speaker
9. **Next Meeting:** Thursday, 12/16/21 – 7 PM – Virtual or In Person
10. **Adjournment**